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## **BOARD MEETING MINUTES**

**ONLY THE APPROVED BOARD MEETING MINUTES  
WILL BE SENT TO THE MEMBERS AND THEN POSTED ONTO THE WEBSITE**

**THIS BOARD MEETING WAS RECORDED FOR ACCURACY IN REPORTING MINUTES**

**Call to Order (:00):** President Sweeney called the meeting to order at 6:37 p.m.

**Members of the Board Present:**

Linda Sweeney – *President*  
Monika Eckmann – *Secretary*  
Melanie Kolodziejczyk – *Treasurer*  
Tony Jarrell – *Board Member*

**Members of the Board Absent:**

Lee Iverson – *Vice President*  
Wendy Bentele – *Board Member*

Homeowners present: Sam Sweeney and Tony Jarrell

**Approval of the December 07, 2017 Board Meeting Agenda (3:56):** Mrs. Kolodziejczyk moved to approve the December 07, 2017 Board Meeting Agenda as presented, seconded by Mrs. Eckmann; unanimously passed.

**Approval of the October 18, 2017 Board Meeting Minutes (4:40):** Mrs. Kolodziejczyk moved to approve the October 18, 2017 Board Meeting Minutes as presented, seconded by Mrs. Eckmann; unanimously passed.

**Treasurer’s Report (15:30):** Mrs. Kolodziejczyk read the Treasurer’s Report. Mrs. Eckmann moved to approve the Treasurer’s Report as presented, seconded by Mr. Jarrell; unanimously passed. Mrs. Kolodziejczyk will provide the Treasurer’s Report at a Member’s request.

The Treasurer will continue to send notices to Members with delinquent assessments.

### **New Business**

**Attorney Review of the Proposed Revisions (48:32):** Attorney expenditures of up to \$1,000 (one-thousand dollars) were previously approved at the January 2017 Board Meeting for review of the proposed revisions to the PCAHA governing documents. Mrs. Kolodziejczyk moved to approve an expenditure up to \$700.00 to Anderson, Dude and Lebel for legal services of the review and revisions of the Covenants and Bylaws, seconded by Mr. Jarrell; unanimously passed.

**New Board Member (1:27 & 5:40):** The Board is seeking Members of PCAHA to be seated on the Board of Directors. There are two vacancies, one of which was filled tonight, December 07, 2017. This seat was vacant and not filled at our last Annual Meeting. Mrs. Kolodziejczyk moved to approve seating Mr. Jarrell onto the Board of Directors which serves a term from current – 2020, seconded by Mrs. Eckmann; unanimously passed.

**Committee Policy:** Tabled

**Code of Ethics Policy:** Tabled

**Notice Signs (45:40):** The notice signs are now posted at each entrance into Pine Cone Acres.



## OTHER

### Board Meeting Schedule for 2018:

January 10, 2018	February 7, 2018	March 7, 2018
April 11, 2018	May 9, 2018	June 6, 2018
July 11, 2018	<b>August 8, 2018 *</b>	September 12, 2018
October 10, 2018	December 5, 2018	

*\* Annual Meeting (will be held on Wednesday, August 8, 2018 at Black Forest Fire Station One from 6:30 p.m. – 9:00 p.m.)*

All meetings are held at Black Forest Fire Station One, 11445 Teachout Road, and begin promptly at 6:30 p.m. All Homeowners are welcome and encouraged to attend.

## ADJOURNMENT

Meeting adjourned at 8:39 p.m.

Minutes Submitted by,

Monika Eckmann  
PCAHA Board Secretary

Linda Sweeney  
PCAHA Board President