



BOARD MEETING MINUTES

**ONLY THE APPROVED BOARD MEETING MINUTES
WILL BE SENT TO THE MEMBERS AND THEN POSTED ONTO THE WEBSITE**

THIS BOARD MEETING WAS RECORDED FOR ACCURACY IN REPORTING MINUTES

Call to Order (00:00): President Sweeney called the meeting to order at 6:40 p.m.

Members of the Board Present:

Linda Sweeney – *President*
Lee Iverson – *Vice President*
Monika Eckmann – *Secretary*
Melanie Kolodziejczyk – *Treasurer*
Tony Jarrell – *Board Member*

Members of the Board Absent:

Wendy Bentele – *Board Member*

Approval of the January 10, 2018 Board Meeting Agenda (1:11): Mrs. Kolodziejczyk moved to approve the January 10, 2018 Board Meeting Agenda as amended, seconded by Mr. Iverson; unanimously passed.

Approval of the December 07, 2017 Board Meeting Minutes (1:54): Mr. Iverson moved to approve the December 07, 2017 Board Meeting Minutes as presented, seconded by Mr. Jarrell; unanimously passed.

Treasurer’s Report (2:40): Mrs. Kolodziejczyk read the Treasurer’s Report. Mr. Iverson moved to approve the Treasurer’s Report as presented, seconded by Mr. Jarrell; unanimously passed. Mrs. Kolodziejczyk will provide the Treasurer’s Report at a Member’s request.

The Treasurer will continue to send notices to Members with delinquent assessments.

New Business

Resignation of a Board Member (14:45): Mrs. Bentele has resigned from the Board of Directors. We thank Mrs. Bentele for her valued contribution to the Board of Directors. Mrs. Sweeney moved to accept the resignation of Mrs. Bentele from the Board of Directors, seconded by Mrs. Kolodziejczyk; unanimously passed.

CB Insurance (sign coverage) approval for April 2018 (16:10): Mr. Jarrell moved to approve this years’ annual payment to CB Insurance for the sign coverage up to \$400, seconded by Mr. Iverson; unanimously passed.

Old Business

Attorney Review of the Proposed Revisions (17:57): The total cost to Anderson, Dude & Lebel for the review of the proposed revisions to the PCAHA Covenants and Bylaws was \$634.00.

Committee Policy Revised (23:55): Mr. Iverson moved to approve the amendment to the Committee Policy (*previously the Covenant Advisory Committee Policy*), seconded by Mrs. Kolodziejczyk; unanimously passed.

Board Meeting Attendance Policy (1:23:40): Mrs. Kolodziejczyk moved to approve the Board Meeting Attendance Policy, seconded by Mr. Iverson; unanimously passed.

Code of Conduct and Ethics Policy (33:35): Mr. Iverson moved to approve the Code of Conduct and Ethics Policy, seconded by Mr. Jarrell; unanimously passed.

The Committee Policy, Board Meeting Attendance Policy and Code of Conduct and Ethics Policy will appear on the website www.pineconeacres.wordpress.com as a draft for a minimum of 30 (thirty) days as the Board requests comments from Members.

OTHER

Weather: Due to inclement weather, the January 10, 2018 Board Meeting was held at Mrs. Eckmann's house.

Board Meeting Schedule for 2018:

January 10, 2018	February 7, 2018	March 7, 2018
April 11, 2018	May 9, 2018	June 6, 2018
July 11, 2018	August 8, 2018 *	September 12, 2018
October 10, 2018	December 5, 2018	

** Annual Meeting (will be held on Wednesday, August 8, 2018 at Black Forest Fire Station One from 6:30 p.m. – 9:00 p.m.)*

All meetings are held at Black Forest Fire Station One, 11445 Teachout Road, and begin promptly at 6:30 p.m. All Homeowners are welcome and encouraged to attend.

ADJOURNMENT

Meeting adjourned at 8:40 p.m.

Minutes Submitted by,

Monika Eckmann
PCAHA Board Secretary

Linda Sweeney
PCAHA Board President