



PINE CONE ACRES

A Covenant Neighborhood

April 4, 2018

Dear Members-

Vacancies for the PCAHA 2018–2019 election season are:

We have two Board of Director seats, each serving a three-year term,
We have one Architectural Control Committee seat, which serves a two-year term,

Elections will be by secret, mail-in ballot procedure and will be tallied and announced at our August 8th Annual Meeting, which will be at Black Forest Fire Station One located at 11445 Teachout Road. Members interested in volunteering to serve must be:

- (a) in good standing (*all HOA assessments and late charges, if any, paid up-to-date*);
and
- (b) an Owner must reside and own the property within Pine Cone Acres and be named on the deed of that property, which the Board must be able to verify on either the El Paso County Assessor's website or the El Paso Clerk & Recorder Official Public Records Search website.

PCAHA Members who wish to serve on the Board of Directors and/or Architectural Control Committee, please contact Monika Eckmann at pcahoa-eckmann@centurylink.net or by mail to 15010 E. Coachman Drive 80908, by submitting your name and stating your desire to be a candidate in writing no later than the second Friday in June (June 8th) deadline.

Please read the following Election Timeline (attached) from the PCAHA "Election Procedures Policy", which is also posted on our website <https://pineconeacres.wordpress.com>

-Monika Eckmann, PCAHA Secretary

1. Election Timeline

May/June:

The Board of Directors shall call for candidates to volunteer to serve on the PCAHA Board of Directors and/or Architectural Control Committee for available positions by mail and/or email. The output of this task will be the slate of candidates. Prospective candidates shall be verified as to their eligibility by the Treasurer and/or the Secretary prior to the ballots being printed in July.

Members seeking to become candidates for election to the PCAHA Board of Directors and Architectural Control Committee shall submit their name and state their desire to be a candidate in writing to the Board Secretary or his/her designee no later than the second Friday in June. "In writing" may be construed to mean an actual written document, or by email. No verbal declarations or write-in nominations at the Annual Meeting will be accepted.

The final slate of candidates will be presented to the Board of Directors by email, and will be presented for consideration to the Members in the Board Meeting Minutes, by mail or email when necessary, and will also be posted on the PCAHA website.

July:

Ballots will be printed mid-July and all ballots must be mailed to the entire Membership by USPS, and shall be postmarked at least 30 days before the Annual Meeting date held in August.

August:

At the PCAHA Annual Meeting and election, the ballots and/or proxies will be counted and the new Board of Directors will arrange to meet within one week after elections to select officers.

Officer positions will be voted on by the new Board of Directors and will be posted on the website and also announced in the Board Meeting Minutes.

2. Candidate Eligibility

Members seeking election to the PCAHA Board of Directors and/or Architectural Control Committee must be deemed eligible to run for office. To be deemed eligible, a candidate must:

- (a) be an Owner of a property in PCAHA; and
- (b) be named on the deed of said property (which the Board must be able to verify on either the El Paso County Assessor's website or the El Paso Clerk & Recorder Official Public Records Search website); and

- (c) be current on all Annual Assessments, special Assessments, fees and late charges, if any, by July 31st; and
- (d) reside within the Pine Cone Acres subdivision.

A prospective candidate who cannot be verified on the deed of the property and/or who is not current on Assessments, special Assessments, fees and late charges, must meet the eligibility requirements prior to submitting their name for nomination. However, any eligibility requirements must be completely met, with proof provided to the Treasurer and/or Secretary, prior to the ballots being printed in mid-July. Prospective candidates who do not reside in the PCAHA subdivision shall be deemed ineligible to run for office, regardless of being able to meet the other eligibility requirements.